



# Visayas State University

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## Office of the President

4 February 2013

MEMORANDUM NO. 25  
Series of 2013

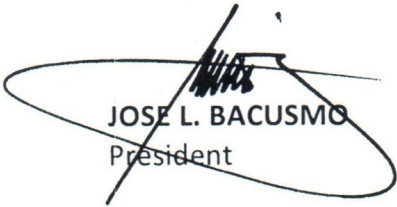
**T O:** Prof. Maria Aurora Teresita W. Tabada  
GAD Coordinator

**R E:** CY 2014 Budget Proposals

In connection with our annual budget preparation activity, we would like to request you to furnish the following data that are needed for inclusion in the CY 2014 agency budget estimates, using the attached form.

Please submit the data to the ODF/Budget Office on or before February 20, 2013.

Your cooperation is highly appreciated.

  
**JOSE L. BACUSMO**  
President

cc: ODF  
Records  
File

**BP FORM 400**  
**FY 2014 ANNUAL GAD PLAN AND BUDGET**

Department:						
Agency:						
Major Final Output:						
Program/ Activity/Project  (1)	Gender Issue/Concern  (2)	GAD Objective  (3)	Identified GAD Activity  (4)	Target  (5)	GAD Performance Indicator  (6)	GAD Budget  (7)
TOTAL						
Prepared by:			Approved by:			Date:
CHAIRPERSON OF GAD FOCAL POINT			HEAD OF AGENCY			DAY/MO/YR

**BP FORM 400-A**  
**ANNUAL GAD ACCOMPLISHMENT REPORT FOR FY 2012**

Agency \_\_\_\_\_

Program/Activity/ Project (1)	Gender Issue (2)	GAD Activity (3)	Results (4)	Cost (5)	Remarks (6)
Prepared by:		Approved by:			Date:
CHAIRPERSON OF GAD FOCAL POINT		HEAD OF AGENCY			DAY/MO/YR