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Office of the President

10 June 2005

MEMORANDUM NO. 121

Series of 2005

T O: Ms. Jeanette B. Israel *mfat 6/15/05*

R E: Semi-Expendable Supplies/Equipment Below P1,500.00

Please be informed that in a 1st Indorsement dated November 22, 2004 from Ms. Dolores T. Barraza, Regional Cluster Director, Cluster IV-Education, COA Regional Office, stating to the effect the approval of any removal of semi-expendable supplies/equipment acquired in the year 1990 and earlier with a value of not more than P1,500.00 and are covered with ARE is noted by this office.

In view of this, you are hereby directed to cancel from our record MRs of semi-expendable supplies/equipment acquired in 1990 or earlier and with a cost of not more than P1,500 each. The corresponding MRIARE signed by the accountable officials concerned should likewise be cancelled. You are however, directed to institute means/control to ensure that this policy shall not be subject to abuse by accountable officials concerned.

Paciencia P. Milan
PACIENCIA P. MILAN

President *mfat*

cc:

OVPAF *mfat 6/15/05*

Property Office *mfat 6/15/05*

ODA *mfat 6/15/05*

Records *mfat 6/15/05*

File