



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

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Office of the President

16 October 2003

MEMORANDUM NO. 229

Series of 2003

T O: Ms. Marilyn A. Orquilla - *Trist*
R E: Submission of Financial Report

Per requirement for all STF, Income Generating Projects and Projects under Trust Fund, you are hereby requested to submit a financial report of the Miss ViSCA Beauty Pageant for the period 1997 – 2001. Please submit your report on or before October 31, 2003.

For compliance.

Paciencia P. Milan
PACIENCIA P. MILAN
President *jp*

cc: Dr. Isabel Bertulfo, Chair, SCAC - *Trist*
Prof. Thelma Zafra, Head, CAC *key*

Records *af*