

10th Indorsement
detailed at the Horticulture Department,
VISCA, Baybay, Leyte, for relief from
property accountability for the loss, thru
theft, of one (1) spare tire valued at
P1,542.00

339
7-27-89

July 27, 1989

July 27, 1989

MEMORANDUM NO. 105
Series of 1989

MEMORANDUM NO. 106

Series of 1989

T O: Dr. Vicente A. Quito

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the
Visayas State College of Agriculture effective this
afternoon, July 27, 1989 until my return. I will be in
Tacloban to attend the LSBDA Board meeting and meet with
NEDA officials.

As OIC, you are authorized to discharge the
functions of the Office of the President in addition to
your duties and responsibilities as Vice President for
Academic Affairs.

For compliance.

M. R. VILLANUEVA
President

cc: Budget

COA

cc:

Personnel

Accounting

Records

File

Dept. of Horticulture