



31 March 2017

MEMORANDUM NO. 213

Series of 2017

T O: Dr. Daisy S. Capon

R E: Designation as OIC Dean, VSU Villaba Campus

In view of the resignation of Dr. Gavino E. Romero, Jr. as Dean of VSU-Villaba Campus for health reasons and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC Dean, VSU Villaba Campus effective April 1, 2017 until June 30, 2017 or unless sooner revoked or terminated by higher authorities.

As OIC Dean, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN
President

cc: Dr. G. E. Romero, Jr.
VSU-Villaba Campus
OVPI
OVPAF
OVPPRGEA
OVPRE
OUS
Deans
Directors
ODF/Budget
ODAHRD/PRPEO
VSU Villaba Campus
IASO
Accounting
COA
Cash
Registrar
Records
File