



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu.edu.ph; email: op@vsu.edu.ph

Office of the President

29 May 2012

MEMORANDUM NO. 164

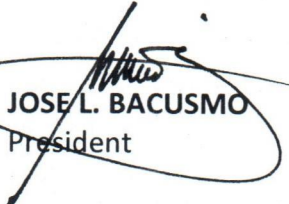
Series of 2012

T O: Dr. Othello B. Capuno

R E: Designation as Officer-In-Charge, Visayas State University

In view of my travel to Tacloban City for the BOR Meeting, you are hereby designated Officer-In-Charge of the Visayas State University on May 30, 2012 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President

cc: OVPI
OVPAF
OVPPRG
OVPRE
OUS
Deans
Directors
Accounting
Cash
COA
IASO
ODAHRD/PRPEO
FMO/Budget
Records
File