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Office of the President

26 April 2013

MEMORANDUM NO. 58

Series of 2013

T O: Dr. Othello B. Capuno

R E: Designation as Officer-in-Charge, Visayas State University

In connection with my official travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State University on April 29-30, 2013.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


JOSE L. BACUSMO
President

cc: OVPI
OVAF
OVPPRG
OVPRE
OUS
Deans
Directors
Personnel
Accounting
Cash
COA
Records
File