

OFFICE OF THE PRESIDENT

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Management System ISO 9001:2015

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29 December 2020

MEMORANDUM NO. <u>508</u> Series of 2020

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All Concerned

R E:

Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on the following dates:

Name	Schedule of Leave
Ms. Regina C. Bibera	Dec. 22 & 23, 2020 ; Bee. 14&15. 2020
Mr. Florante G. Didal	Dec. 28 & 29, 2020 ; Dec. 22&23, 2020
Ms. Carren Mae B. Vilbar	Dec. 22, 28 & 29, 2020

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

EDGARDO E. TULIN

President

CC:

RSPPRO

Records

File