VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines Office of the President



4 May 2000

MEMORANDUM NO. 88 Series of 2000

T Dr. Vicente A. Quiton 0:

R E: Designation as Officer-in-Charge, Visayas State College of Agriculture

In connection with my official trip to Biliran & Naval, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture, effective tomorrow, May 5, 2000 or until my return or the return of President Paciencia P. Milan.

As Officer-in-Charge you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

Officer-in/Charge & College/Board Secretary

CC:

Personnel

Accounting

Cash

COA

Budget/FMO

Records

File

Tel./Fax No.: (053) 335-2601

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