

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

FILE
OFFICE DIVISION

May 25, 1987

232

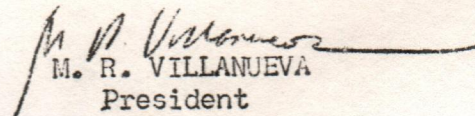
MEMORANDUM NO. 57
Series of 1987

TO: All Administrators and Staff Concerned

RE: USE OF CORRECT TITLE AND ADDRESS

It has been observed that some of us are still addressing high government officials using their old titles. Please be reminded that as a result of the change of the names of government agencies from Ministry to Department, the titles of the officials concerned have also changed from Minister and Deputy Minister to Secretary and Undersecretary.

Please be guided accordingly.


M. R. VILLANUEVA
President