

December 5, 1989

MEMORANDUM NO. 189
Series of 1989

T O: Dr. Margarito C. Escalante

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow December 6, 1989 until my return or the return of President Villanueva. I will be going to Palo, Carigara, Jaro and Tacloban City in connection with the field trip of AGRITECH students and to confer with Msgr. Pastor Cotiangco.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of General Services.

V A Q
VICENTE A. QUITON
Officer-in-Charge
and

VP for Academic Affairs

cc: Budget
COA
Personnel
Accounting
Records
File