

## LEYTE STATE UNIVERSITY

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## Office of the President

9 October 2006

## MEMORANDUM NO. 197

Series of 2006

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Germany, you are hereby designated Officer-in-Charge of the Leyte State University on October  $22 - 2^4$ , 2006.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

PACIENCIA P. MILAN

President P

cc:

OVPAA

**OVPAF** 

**OVPDEA** 

OUS

**ODREX** 

ODCI

Deans

Directors

Personnel Accounting

Cash

COA

ODF

**ODA** 

Budget

Records

File