

## Visayas State University

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 website: www.vsu.edu.ph

Office of the President

9 November 2012

MEMORANDUM NO. 283
Series of 2012

T O: Dr. Edgardo E. Tulin

R E: Designation as Officer-In-Charge, Visayas State University

In view of my travel to Tacloban City, you are hereby designated Officer-In-Charge of the Visayas State University on November 12, 2012 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO

President

cc:

OVPA

OVPAF

**OVPPRG** 

OVPRE

OUS

Deans

Directors Accounting

Cash

COA

IASO

ODAHRD/PRPEO

FMO/Budget

Records

File