April 1, 1993

MEMORANDUM NO. 46 Series of 1993

T O: Dr. Mamuel K. Palomar

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow April 2, 1993 until my return. I will be in Baguio City to attend the Educators' Congress and meeting of the Visca Board of Trustees.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Graduate School.

M. R. VILLANUEVA
President

cc: Dept/Center/Office Heads