



# VISAYAS STATE UNIVERSITY

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*Office of the President*

3 September 2007

**MEMORANDUM NO. 152**

Series of 2007

**T O: Mr. Alberto N. Banayag**

**R E: Refusal to Render Extra Services Last September 2, 2007**

I was informed that after you fetch visitors last Saturday, September 2, 2007 from Inopacan and conduct them to VSU, you were requested to extend your time to act as service vehicle of our guests. Unfortunately, you refused and even told the person who requested your services to just let the visitors walk. As a consequence, the guests have to walk after the activity at the Beach Resort under the rain.

You are therefore required to explain why you did not extend your services as requested.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President

cc: HRMDO  
Records  
**File**