



VISAYAS STATE UNIVERSITY

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Philippines

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Office of the President

May 31, 2011

MEMORANDUM NO. 192

Series of 2011

T O: All Concerned VSU-Isabel Faculty and Staff

R E: Reconstitution of Standing Committees and Individual Faculty Designations of VSU-Isabel

By virtue of the authority vested in me by the VSU Board of Regents and upon recommendation of the VSU-Isabel Dean, for the effective administration and management of the Visayas State University – Isabel, the following Standing Committees are hereby reconstituted along with the Individual Faculty Designations effective June 1, 2011 until May 31, 2012 or unless sooner revoked or terminated by higher authorities.

A. Standing Committees

1. Academic Personnel Board (APB)

Chairperson:

Prof. Luzviminda A. Tajos

Members:

Prof. Amelia L. Deso-Asido

Prof. Wilfredo G. Cagang – June to July 2011

Prof. Ma. Cecilia L. Tarroza – effective August 1, 2011

Prof. Pedro M. Vallar

Prof. Esperanza E. Sumalinog

Engr. Jovelino A. Amores

Prof. Efrim L. Calixtro

2. Non-Academic Personnel Board (NAPB)

Chairperson:

Ms. Myrna A. Rojas

Members:

Prof. Luzviminda A. Tajos

Ms. Gloria C. German

Mrs. Gina A. Ellorimo

Mrs. Queen-Ever Y. Atupan

3. Finance Committee

Chairperson:

Mrs. Queen-ever Y. Atupan

Members:

Ms. Myrna A. Rojas

Prof. Luzviminda A. Tajos

Prof. Wilfredo G. Cagang – June to July 2011

Mr. Dioscoro M. Bolatete – effective August 1, 2011

Mr. Jubelmar T. Buba

Prof. Esperanza E. Sumalinog

Engr. Jovelino A. Amores

Prof. Efrim L. Calixtro

4. IGP Board of Management

Chairperson: Prof. Nerissa M. Suazo
Vice-Chairperson: Mrs. Queen-ever Y. Atupan
Members: Prof. Pedro M. Vallar
Prof. Wilfredo G. Cagang – June to July 2011
Mr. Jubelmar T. Buba – effective August 1, 2011

5. Bids and Awards Committee

Chairperson Ms. Myrna A. Rojas
Vice-Chairperson: Prof. Wilfredo G. Cagang – June to July 2011
Mr. Jubelmar T. Buba – effective August 1, 2011
Members Prof. Nerissa M. Suazo
Prof. Pedro M. Vallar
Mrs. Joy B. Pales

6. Housing Committee

Chairperson: Prof. Ma. Cecilia L. Tarroza
Vice Chairperson: Mr. Jubelmar T. Buba
Members: Mr. Gerry G. Sumalinog
Mrs. Queen-ever Y. Atupan
Mrs. Gina A. Ellorimo

7. Research and Extension Committee

Chairperson: Prof. Wilfredo G. Cagang – June to July 2011
Mr. Dioscoro M. Bolatete – effective August 1, 2011
Members: Prof. Esperanza E. Sumalinog
Prof. Efrim L. Calixtro
Engr. Jovelino A. Amores
Ms. Catherine L. Corcino

8. Performance Evaluation Committee

Chairperson: Prof. Luzviminda A. Tajos
Members: Mrs. Gina A. Ellorimo
Ms. Myrna A. Rojas
Mrs. Ma. Cecilia L. Tarroza
Prof. Pedro M. Vallar
Mrs. Joy B. Pales

9. Grievance Committee

Chairperson: Ms. Myrna A. Rojas
Vice Chairperson: Mrs. Gina A. Ellorimo
Members: Prof. Pedro M. Vallar
Mr. Jubelmar T. Buba
Prof. Mariano D. Ruizo
Secretary (Non-voting Member): Prof. Ma. Cecilia L. Tarroza

10. Disposal Committee

Chairperson: Ms. Myrna A. Rojas
Vice Chairperson: Prof. Nerissa M. Suazo
Members: Mr. Jubelmar T. Buba
Ms. Dominga P. Villarmino
Prof. Mariano D. Ruizo
Prof. Esperanza E. Sumalinog
Mr. Jovelino A. Amores
Mr. Efrim L. Calixtro
Prof. Wilfredo G. Cagang – June to July 2011
Mrs. Joy B. Pales

11. Accreditation Committee

Chairperson: Prof. Luzviminda A. Tajos
Members: Prof. Esperanza E. Sumalinog
Prof. Efrim L. Calixtro
Engr. Jovelino A. Amores
Ms. Myrna A. Rojas

12. Land use and Mapping Committee

Chairperson: Prof. Wilfredo G. Cagang – *June to July 2011*
Mr. Jubelmar T. Buba – *effective August 1, 2011*
Vice-Chairperson: Ms. Myrna A. Rojas
Members: Mr. William C. Surigao
Ms. Dominga P. Villarmino
Mr. Rodrigo C. Bregildo
Mr. Armando A. Ellorimo
Engr. Alberto S. Pasana

13. Honors and Awards Committee

Chairperson: Prof. Wilfredo G. Cagang – *June to July 2011*
Prof. Amelia L. Deso-Asido – *effective August 1, 2011*
Vice-Chairperson: Mrs. Gina A. Ellorimo
Members: Prof. Luzviminda A. Tajos
Prof. Esperanza E. Sumalinog
Engr. Jovelino A. Amores
Prof. Efrim L. Calixtro
Prof. Pedro M. Vallar
Mr. Armando A. Ellorimo
Ms. Gloria C. German

14. PASUC Evaluation Committee

Chairperson: Dr. Alberto L. Carillas
Vice-Chairperson: Prof. Luzviminda A. Tajos
Members: Prof. Ma. Cecilia L. Tarroza
Ms. Myrna A. Rojas
Prof. Esperanza E. Sumalinog
Engr. Jovelino A. Amores
Prof. Efrim L. Calixtro

15. Curriculum Committee

Chairperson: Prof. Luzviminda A. Tajos
Members: Prof. Esperanza E. Sumalinog
Prof. Efrim L. Calixtro
Engr. Jovelino A. Amores
Prof. Wilfredo G. Cagang – *June to July 2011*

16. Socio-Cultural Committee

Chairperson: Prof. Ma. Cristina P. Buba
Members: Prof. Anita C. Vallar
Mrs. Queen-ever Y. Atupan
Mrs. Virginia S. Cobacha
Mrs. Jessica S. Esporlas
Mr. Sammy L. Bastes
Prof. Ma. Cecilia L. Tarroza
Mrs. Verna Joy U. Sajorda
Ms. Susanie S. Bebanco
Engr. Ma. Reynaflor A. Licardo

17 Publication Committee

Chairperson:

Ms. Catherine L. Corcino

Members:

Prof. Luzviminda A. Tajos

Prof. Esperanza E. Sumalinog

Prof. Efrim L. Calixtro

Engr. Jovelino A. Amores

Engr. Ana Marie R. De Asis

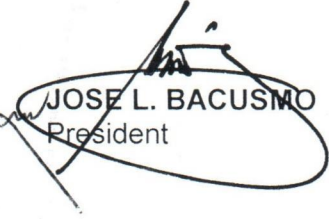
Mrs. Michelle I. Aballe

B. Individual Faculty/Staff Designations:

- | | | | |
|-----|---------------------------------|---|---|
| 1. | Prof. Luzviminda A. Tajos | - | Head, Academic Services Office |
| 2. | Ms. Myrna A. Rojas | - | Head, Administrative & Finance Services Office |
| 3. | Prof. Wilfredo G. Cagang | - | Head, Research Development and Extension Office - <i>June to July 2011</i> |
| | Mr. Dioscoro M. Bolatete | - | Head, Research Development and Extension Office - <i>effective August 1, 2011</i> |
| 4. | Mr. Jubelmar T. Buba | - | Head, Planning & Resource Generation Office |
| 5. | Prof. Luzviminda A. Tajos | - | Head, Accreditation Center |
| 6. | Ms. Catherine L. Corcino | - | Head, Publication and Information Office |
| 7. | Prof. Ma. Cristina P. Buba | - | Head, Office of the Culture & Arts |
| 8. | Mrs. Gina A. Ellorimo | - | Head, Office of Student Affairs |
| 9. | Prof. Esperanza E. Sumalinog | - | Head, Department of Teacher Education |
| 10. | Prof. Efrim L. Calixtro | - | Head, Department of Business Management |
| 11. | Engr. Jovelino A. Amores | - | Head, Department of Engineering |
| 12. | Engr. Alberto S. Pasana | - | Engineering Section Head of the Department of Engineering |
| 13. | Engr. Jovelino A. Amores | - | ICT Section Head, Department of Engineering |
| 14. | Prof. Ma. Cecilia L. Tarroza | - | Head, Elementary Education Section |
| 15. | Mr. Nolan Federico T. Monserate | - | Head, Secondary Education Section |
| 16. | Mrs. Carocel A. Galler | - | Secretary, Department of Engineering |
| 17. | Mrs. Ma. Lourdes Baloro | - | Secretary, Department of Teacher Education |
| 18. | Mrs. Michelle I. Aballe | - | Secretary, Department of Business Management |
| 19. | Dr. Edwin A. Balbarino | - | Head, Extension Section |
| 20. | Ms. Catherine L. Corcino | - | Head, Research Section |
| 21. | Ms. Myrna A. Rojas | - | Human Resource Management Officer |
| 22. | Mrs. Queen-ever Y. Atupan | - | Finance and Budget Officer |
| 23. | Ms. Catherine L. Corcino | - | College Secretary |
| 24. | Mr. Armando A. Ellorimo | - | Head, General Services Office |
| 25. | Prof. Nerissa M. Suazo | - | Income Generating Project Officer |
| 26. | Prof. Esperanza E. Sumalinog | - | Head, Alumni Affairs Office |
| 27. | Mrs. Jessica S. Esporlas | - | Medical Officer/Primary Health Care Officer |
| 28. | Prof. Ma. Cristina P. Buba | - | Dance Troupe In-Charge |
| 29. | Prof. Wilfredo G. Cagang | - | Project In-Charge, Timber Wood - <i>June to July 2011</i> |
| | Mr. Jubelmar T. Buba | - | Project In-Charge, Timber Wood - <i>effective August 1, 2011</i> |
| 30. | Prof. Wilma S. Abordo | - | Project In-Charge, Crop Production |
| 31. | Prof. Wilfredo G. Cagang | - | Project In-Charge, Coconut - <i>June to July 2011</i> |
| | Mr. Jubelmar T. Buba | - | Project In-Charge, Coconut <i>effective August 1, 2011</i> |
| 32. | Prof. Wilma S. Abordo | - | Project In-Charge, Mango |
| 33. | Mr. Dioscoro M. Bolatete | - | Project In-Charge, Nursery |
| 34. | Dr. Alberto L. Carillas | - | Sports Coordinator |
| 35. | Prof. Pedro M. Vallar | - | Head, NSTP |
| 36. | Mrs. Editha J. Ablen | - | Internal Control Officer |
| 37. | Engr. Ma. Reynaflor A. Licardo | - | Choir In-Charge |

All office orders/memoranda previously issued by this office or by the Dean of VSU-Isabel are hereby revoked. The designation of Prof. Wilfredo G. Cagang ends July 31, 2011 due to his optional retirement effective August 1, 2011.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: VSU-Isabel Campus
OVPA
OVPAF
OPVPRE
OVPPRG
OUS
Deans
Directors
Registrars
USSO
HRMDO
Accounting
COA
Cash
Records, VSU-IC
Records, VSU-Main
Departments/Offices-VSU-IC
File