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Office of the President

28 January 2014

MEMORANDUM CIRCULAR NO. 3

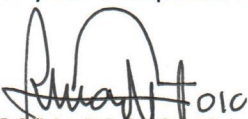
Series of 2014

TO : All Faculty and Staff

RE : Security Measures

This is to remind all faculty members and staff to always close and lock all doors and windows after the last class of the day or other said usage of your respective departments. This is to ward off stealing and vandalizing of classrooms and departments by any perpetrators.

For your compliance.


JOSE L. BACUSMO
President 1/28/14