

## Visayas State University

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## Office of the President

21 October 2010

MEMORANDUM NO. 252

Series of 2010

T O: Engr. Sean Villagonzalo - All Areas (1 to 9) please bring multimedia

Mr. Jerome Godoy – All Areas (1 to 9) equipment (e.g. recorder, laptop)

Ms. Asteria Sevilla (Area I)

Ms. Kim Aure (Area II)

Ms. Ma. Annabelle Gerona (Area II)

Ms. Epifania Tudtud (Area III)

Ms. Virgie Subere (Area IV)

Ms. Maybeth Jadina (Area V)

Prof. Lilian Nuñez (Area V)

Ms. Miriam de la Torre (Area VI)

Ms. Yen Alkuino (Area VII)

Mr. Nitchel Villarta (Area VII)

Ms. Redempta Soria (Area VIII)

Ms. Wenifreda Oclinaria (Area VIII)

Ms. Ivy Emnace (Area IX)

R E: Attendance to Preliminary Visit for Institutional Accreditation

In connection with the Preliminary Visit for Institutional Accreditation on October 29-30, 2010, please act as Recording Secretary to record all discussions during the entire duration of the activity. Kindly report to the University Accreditation Center starting at 1:00 p.m. on October 29, 2010.

Please be guided accordingly.

JOSE L. BACUSIN

President