



VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte

Office of the President

November 23, 1998

MEMORANDUM NO. 120

Series of 1998

T O: All Faculty Members and Administrative Staff

SUBJECT: Contribution for the 1998 Baybay Town Celebration and Socio-Civic Activities

The Municipality of Baybay will be celebrating its Annual Town Fiesta this coming December 23, 1998. As VISCANS and residents of Baybay our cooperation is again needed for the socio-civic activities of the municipality.

In view of this, your donation is solicited and the suggested amounts will be the same as that of last year which are as follows:

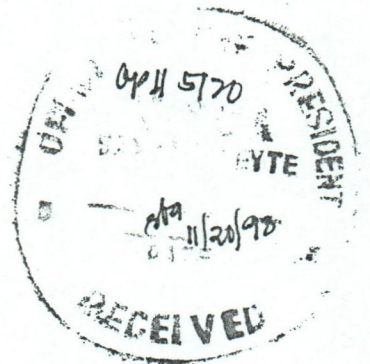
1. All faculty and administrative staff (regular, casual, temporary and contractual) receiving P10,000.00 or more per month will donate P75.00.
2. All faculty and administrative staff (regular, casual, temporary and contractual) receiving less than P10,000.00 per month will donate P25.00.
3. Each Dept./Office Head and Center Directors shall facilitate the signing of his staff the authority for the Cashier to deduct from the November 16-30, 1998 salary, the amount corresponding to their donation except those who will submit a written objection to this process to the Office of the College President.

All donation must be ready for remittance to Baybay not later than December 4, 1998.

[Signature]
for **SAMUEL S. GO** OIC
President 11/23/98

cc: OVPA
Cash Division
Dr. Isabel Bertulfo
Accounting
Cash
Records

Republic of the Philippines
Department of Education, Culture and Sports
Region VIII (Eastern Visayas)
Division of Leyte
BAYBAY SOUTH DISTRICT
Baybay, Leyte



18 November 1998

Dr. Samuel Go
President, and
ViSCA Personnel

Sirs/Madam:

This is an appeal letter to all ViSCA personalities regarding our support to our candidate vying for MISS BAYBAY '98 in connection with the Town Fiesta.

Group III (Educational Institutions) in its head's meeting suggested several names as candidates, but finally had chosen Miss Leah B. Mesias. She had been teaching in VFES in 1995-'96 but now transferred to Baybay South District.

It is in this point that since she was once a member of that institution and still feels part of the circle, in her sake, we would like to solicit a full support of all ViSCA personnel without looking any reason - by faith, by race or by culture, but just to show unity, cooperation and joy to our group.

As noted in the previous years only a fragment of the whole force had supported but the big portion did not. So, for reason mentioned above, this time we hope for a one hundred percent support which will boast of a sure winner.

Thank you and MABUHAY.

Very truly yours,

NARCISO C. DALUGDUGAN
District Supervisor
Chairman, Group III for '98

Noted:

JOSE CARLOS L. CARI
Municipal Mayor

Vice President for Administration