

7 July 1988

109


MEMORANDUM NO. 89
Series of 1988

T O: Rev. Dr. Remigio P. Mollaneda

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, July 8-11, 1988 or until my return. I will be in Catbalogan, Samar and Naval, Leyte to attend the RDC meeting and SCUAA Board meeting, respectively.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Acting Director of Graduate School.


M. R. VILLANUEVA
President

cc: Budget
COA
Accounting
Personnel
Records
File