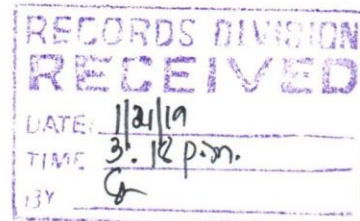




18 January 2019

MEMORANDUM CIRCULAR NO. 08

Series of 2019



TO: All Concerned Heads of Departments/Centers/Offices/Units

SUBJECT: List of Job Order (JO) Workers to provide support services for General Administration, Higher Education and Advanced Education Programs

After series of consultations regarding the implementation of the CSC-COA-DBM Joint Circular No. 1 s. 2018, this office hereby issues the list of JO workers who will be hired to provide support services for general administration, higher education and advanced education programs of the university:

Office/Unit	Name	Position Title	SG
ADMINISTRATIVE OFFICES			
ACCOUNTING	POSAS, JUBEMARIE	ADMIN. AIDE 1 (CLERK)	1
ACCOUNTING	VALENCERINA, SUSAN	ADMIN. AIDE 1 (CLERK)	1
ACCOUNTING	VALENZONA, RANDY	ADMIN. AIDE 1 (CLERK)	1
ACCOUNTING	VERIL, RANNIE	ADMIN. AIDE 1 (CLERK)	1
ACCOUNTING	ASILOM, AISID	ADMIN. AIDE 1 (CLERK)	1
BUDGET	JAYME, DAVE PETER	ADMIN. AIDE 1 (CLERK)	1
BUDGET	GERALDO, MONA NENA	ADMIN. AIDE 1 (CLERK)	1
CASH	NUÑEZ, ROSE ANN	ADMIN. AIDE 1 (CLERK)	1
CASH	URDANETA, PETER BEN LAURICE	ADMIN. AIDE 1 (CLERK)	1
CASH	SEDROME, KAREN	ADMIN. AIDE 1 (CLERK)	1
GSD OFFICE	PIAMONTE, PATRICK	ADMIN. AIDE 1 (CLERK)	1
GSD-HELV MU	MARANGUIT, EDGARDO	ADMIN. AIDE 1	1
GSD-HELV MU	GAVINO, NELSON	ADMIN. AIDE 1	1
GSD-HELV MU	LAPARA, MAXIMINO	ADMIN. AIDE 1	1
GSD-ILF MU	VARELA, DANILO	ADMIN. AIDE 1	1
GSD-ILF MU	ALKUINO, WILO	ADMIN. AIDE 1	1
GSD-LSW MU	MATIUM, ROMEL	ADMIN. AIDE 1	1
GSD-LSW MU	LORETO, ROGELIO	ADMIN. AIDE 1	1
GSD-LSW MU	ARMUELA, SERVILLANO	ADMIN. AIDE 1	1
GSD-PES MU	ISRAEL, GABRIEL	ADMIN. AIDE 1	1
GSD-PES MU	ARPOCEPLE, ROBERTO	ADMIN. AIDE 1	1
GSD-PES MU	SOPA, ERIC	ADMIN. AIDE 1	1
GSD-PES MU	LATRAS, ERIC	ADMIN. AIDE 1	1
GSD-PES MU	ABRILLO, REY	ADMIN. AIDE 1	1
GSD-PES MU	SABANDO, JEFFREY	ADMIN. AIDE 1	1
GSD-PES MU (IKOT)	JUNTILLA, RAFAEL ROSARIO	ADMIN. AIDE 1	1

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Office/Unit	Name	Position Title	SG
GSD-WSSMU	GUCELA, PEDRO	ADMIN. AIDE 1	1
GSD-WSSMU	PABROQUEZ, VIRGINIA	ADMIN. AIDE 1	1
GSD-WSSMU	PATAC, JOSEPH	ADMIN. AIDE 1	1
GSD-WSSMU	BALERECIA, RONNIE	ADMIN. AIDE 1	1
HOSPITAL	GUINAREZ, CHRIS	ADMIN. AIDE 1 (CLERK)	1
HOSPITAL	MORCILLA, MARLON	ADMIN. AIDE 1	1
HOSPITAL	TULIN, MARIA LIZA	ADMIN. AIDE 1 (CLERK)	1
HOSPITAL	IGOT, LEODEL	ADMIN. AIDE 1	1
HOSPITAL	BALDONADO, CHARMATINE	NURSING ATTENDANT	4
HOSPITAL	CINCO, JUNREY	NURSING ATTENDANT	4
HOSPITAL	COMPENDIO, ZARLIN	NURSING ATTENDANT	4
HOSPITAL	DAG-UMAN, KRISTEL	NURSING ATTENDANT	4
HOSPITAL	GAPASIN, FRANCIS ARIEL R.	NURSING ATTENDANT	4
HOSPITAL	SUBAAN, GESAME	NURSING ATTENDANT	4
HOSPITAL	AGRAVANTE, LOUELLA	NURSING ATTENDANT	4
HOSPITAL	BANDILLA, LAINELY	LAB. TECH	6
IASO	TORAJA, LEONARDO	ADMIN. AIDE 1 (CLERK)	1
INFORMATION	AMORA, ISABELLE MAE	ADMIN. AIDE 1	1
LEGAL OFFICE	MARTINEZ, CHESKA MAE	ADMIN. AIDE 1 (CLERK)	1
ODAHRD	DEGENION, JONNA	ADMIN. AIDE 1 (CLERK)	1
ODHRD	LIONG, LIONEL	ADMIN. AIDE 1	
OP	PAMAOS, LES ANDRE B.	ADMIN. AIDE 1 (CLERK)	1
OP-WEB TEAM	DELUZA, JEANIE ROSE S.	ADMIN. AIDE 1	1
OP-WEB TEAM	ROCA, KIM KENNETH	ADMIN. AIDE 1	1
OVPF	LUMBRE, JACOB	ADMIN. AIDE 1 (CLERK)	1
OVPF	TANJAY, MAE Y.	ADMIN. AIDE 1 (CLERK)	1
PRPEO	VILBAR, CARRAN MAE B.	ADMIN. AIDE 1 (CLERK)	1
RECORDS	BACASNO, LYNDON	ADMIN. AIDE 1	1
SECURITY OFFICE	CAÑADA, VIRGILIO S.	ADMIN. AIDE 1	1
SECURITY OFFICE	MASCARIÑAS, IKE	ADMIN. AIDE 1	1
SECURITY OFFICE	PABON, SARAH O.	ADMIN. AIDE 1	1
SPPMO	TEROL, LOVELY	ADMIN. AIDE 1	1
SPPMO	LATRAS, SERVANDO M.	ADMIN. AIDE 1	1
SPPMO	ADAZA, JOHN R.	ADMIN. AIDE 1	1
SPPMO	VEGA, JAMESON	ADMIN. AIDE 1	1
SPPMO-GAS STATION	ABANERA, EDUARDO	ADMIN. AIDE 1	1
SPPMO-PROCUREMENT	ISRAEL, JAN FRANCIS	ADMIN. AIDE 1	1
SPPMO-PROCUREMENT	MANAGBANAG, MARLO	ADMIN. AIDE 1	1
SPPMO-PROCUREMENT	FERNANDEZ, LINDON	ADMIN. AIDE 1	1
SPPMO-PROCUREMENT	JAGONOS, LIZA ANN	ADMIN. AIDE 1	1
SPPMO-PROCUREMENT	BASLAN, JONAS A.	ADMIN. AIDE 1	1
SPPMO-PROCUREMENT	LAYOLA, LESTER G.	ADMIN. AIDE 1	1
SPPMO-PROCUREMENT	LUMANTA, JERIC	ADMIN. AIDE 1	1
SPPMO-PROCUREMENT	TALISAYSAY, DEXTER JUN	ADMIN. AIDE 1	1

Office/Unit		Name	Position Title	SG
	UCC	CABRAS, MARCO	ADMIN. AIDE 1	1
	UCC	BONGCALES, JIM	ADMIN. AIDE 1	1
	UCC	GONATO, CHARITO	ADMIN. AIDE 1	1
	VSU-CEBU OFFICE	RAMADA, FELISA	ADMIN. AIDE 1	1
ADVANCED EDUCATION OFFICES				
	OGS	POSAS, MARICAR	ADMIN. AIDE 1	1
	OPO	TUYAN, WINDY	ADMIN. AIDE 1	1
HIGHER EDUCATION OFFICES				
CAFS	DPM	BAGARINAO, JUNEIL B.	ADMIN. AIDE 1 (CLERK)	1
	DA	UNAJAN, RODERICK	ADMIN. AIDE 1 (CLERK)	1
	DA	-	ADMIN. AIDE 1 (LAB. TECH)	1
	DPBG	OROBILLO, MARISSA N.	ADMIN. AIDE 1 (CLERK)	1
	DFST	OLIVA, EMERLINDA R.	ADMIN. AIDE 1 (LAB. TECH)	1
	DFST	-	CHEM. TECH	4
	DAEE	PASA, JANET O.	ADMIN. AIDE 1 (CLERK)	1
	DDC	TULIN, JESSE C.	ADMIN. AIDE 1 (CLERK)	1
	DPBG	-	ADMIN. AIDE 1 (CLERK)	1
	DOH	-	ADMIN. AIDE 1 (LAB. TECH)	1
	DAS	-	ADMIN. AIDE 1 (LAB. TECH)	1
	DAS	-	ANIMAL CARETAKER	1
	DAS	-	ANIMAL CARETAKER	1
	DAS	-	ANIMAL CARETAKER	1
	DAS	-	ANIMAL CARETAKER	1
CAS	DLABS	ARABIANA, REINA S.	ADMIN. AIDE 1 (CLERK)	1
	DOPAC	ALIANZA, CAREN G.	ADMIN. AIDE 1 (CLERK)	1
	DOPAC	TEJONES, ROSIE G.	CHEM. TECH	4
	DBS	TUMULAK, CHERYL-LAN B.	ADMIN. AIDE 1 (CLERK)	1
	DBS	VALENZONA, BRENDA ME P.	ADMIN. AIDE 1 (CLERK)	1
	DBS	-	ADMIN. AIDE 1 (LAB. TECH)	1
	BIOTECH	APAS, GENALYN M.	ADMIN. AIDE 1 (CLERK)	1
	DEPSTAT	BENGALAN, MONNA E.	ADMIN. AIDE 1 (CLERK)	1
	DEPSTAT	ESPINA, FRANCIS D.	ADMIN. AIDE 1 (LAB. TECH)	1
	DMP	-	LAB. TECH	1
COE	DCE	PONCE, JERSON M.	ADMIN. AIDE 1 (LAB. TECH.)	1
	DGE	CUEVAS, HAIDE B.	ADMIN. AIDE 1 (CLERK)	1
	DGE	BAGARINAO, CARLO JIMM M.	ADMIN. AIDE 1 (LAB. TECH.)	1
	DME	-	ADMIN. AIDE 1 (LAB. TECH.)	1
	DCST	-	ADMIN. AIDE 1 (LAB. TECH.)	1
	DeSci	-	ADMIN. AIDE 1 (LAB. TECH.)	1
CoEd	DTE	ORIAS, JULIE ANN	ADMIN. AIDE 1 (CLERK)	1
	VLHS	AMIHAN, GUADA FE	ADMIN. AIDE 1 (CLERK)	1
	VLHS-SH	CONDE, ALLEN BRYAN	ADMIN. AIDE 1 (CLERK)	1
CME	DBM	-	ADMIN. AIDE 1 (CLERK)	1
	DCHM	ESCUADRA, JAMES B.	ADMIN. AIDE 1 (CLERK)	1
	DCHM	-	ADMIN. AIDE 1 (LAB. TECH)	1
CON	CON	CODOG, JANNET LESLIE EVELYN	ADMIN. AIDE 1 (CLERK)	1
	CON	-	ADMIN. AIDE 1 (LAB. TECH.)	1

Office/Unit		Name	Position Title	SG
CFES	DFS	MUERTIGUE, JESIBEL L.	ADMIN. AIDE 1 (CLERK)	1
	DFS	BALDOS, ODELO B.	ADMIN. AIDE 1 (LAB. TECH.)	1
	DFS	LAURIÑO, RONALDO M.	ADMIN. AIDE 1 (FOREST GUARD)	1
	DFS	VERIL, RONALD	ADMIN. AIDE 1 (FOREST GUARD)	1
	DFS	-	ADMIN. AIDE 1 (FOREST GUARD)	1
NSTP	NSTP	DAMPIOS, MARLON V.	ADMIN. AIDE 1 (CLERK)	1
REGISTRAR	REGISTRAR	ESPINA, CRISTINA S.	ADMIN. AIDE 1 (CLERK)	1
	REGISTRAR	MONDAL, NELSIE F.	ADMIN. AIDE 1 (CLERK)	1
	REGISTRAR	BALO, MARIA PRECILLA P.	ADMIN. AIDE 1 (CLERK)	1
	REGISTRAR	RESTOR, CHRISTAN MIKHAEL	ADMIN. AIDE 1 (CLERK)	1
LIBRARY	LIBRARY	ANIB, JOSE DANIELO S.	ADMIN. AIDE 1 (CLERK)	1
	LIBRARY	FERNANDEZ, RHEA ANGELIE M.	ADMIN. AIDE 1 (CLERK)	1
	LIBRARY	MORQUIANOS, AIREEN T.	ADMIN. AIDE 1 (CLERK)	1
	LIBRARY	URATE, LIZA G.	ADMIN. AIDE 1 (CLERK)	1
	LIBRARY	LABATA, DARWIN M.	ADMIN. AIDE 1 (BINDER)	1
	LIBRARY	PATONONA, REX M.	ADMIN. AIDE 1 (BINDER)	1
	LIBRARY	-	ADMIN. AIDE 1 (BINDER)	1
USSO	USSO	GUCELA, JUNARD C.	ADMIN. AIDE 1 (CLERK)	1
	USSO-ADMISSION	MANZANO, CYNTHIA Y.	ADMIN. AIDE 1 (CLERK)	1
QAC	QAC	VALENZONA, RAUL ANTHONY S.	ADMIN. AIDE 1 (CLERK)	1
DYDC	DYDC	GODINEZ, DANICA P.	ADMIN. AIDE 1 (Broadcaster)	1
	DYDC	OGDOC, PRECIOUS JOYCE	ADMIN. AIDE 1 (Broadcaster)	1
OVPI	OVPI	NAZAL, VANESSA W.	ADMIN. AIDE 1 (CLERK)	1
	OVPI	ESTRERA, AIDA L.	ADMIN. AIDE 1 (CLERK)	1

Departments with no indicated name of JO worker, you shall proceed to the recruitment, selection and hiring of the worker for the allocated position.

Please be guided accordingly.


EDGARDO E. TULIN
 President