

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

17 September 2019

MEMORANDUM NO. 355 Series of 2019

Т

0:

Dr. Othello B. Capuno

R

E:

Designation as Caretaker, Visayas State University

In connection with my travel to Cebu City, you are hereby designated Caretaker of the Visayas State University on September 18, 2019 or until my return or the return of Dr. Edgardo E. Tulin whichever is earlier.

As Caretaker, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

BEATRIZ S. BELONIAS
Vice President for Instruction and Officer-in-Charge

CC:

OVPAF

OVPI

OVPPRGEA

OVPRE

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.