

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

OFFICE OF THE PRESIDENT

4  
January 13, 1992

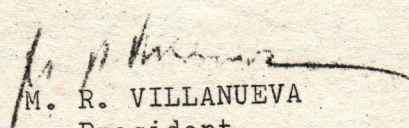
MEMORANDUM NO. 4  
Seriesoof 1992

T O: Dr. Margarito C. Escalante/Dr. Paciencia P. Milan  
R E: Designation as Officer-in-Charge of the College

In connection with my official travel to Tacloban, Los Baños and Manila to attend subcommittee hearing on ViSCA State University, PCARRD and BOT meetings, respectively, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on the following dates:

Dr. M.C. Escalante - Jan. 14, 1992  
Dr. P.P. Milan - Jan. 15, 1992 until my return

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of General Services and Director of Instruction, respectively.

  
M. R. VILLANUEVA  
President

cc: All dept/center/office heads

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