

## OFFICE OF THE PRESIDENT

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MEMORANDUM CIRCULAR NO. 25. Series of 2021

T O: Department/Unit Heads and Chancellors

R E: Department/Unit Focal Persons for the VSU Safety and Health Committee

In reference to the findings from the VSU Safety and Health Committee, you are required to identify and submit your respective focal person to the committee Chair, Dr. Remberto A. Patindol, on or before March 12, 2021. The focal person will take charge of the dissemination or cascading of occupational safety and health concerns and issues affecting all employees in your respective units. Some of these focal persons may be allowed to attend seminars and trainings related to the practices and standards of occupational safety and health.

Please be guided accordingly.

EDGARDO E. TULIN

President