

October 21, 1986

MEMORANDUM NO. 116
Series of 1986

T O: Prof. Andres F. Duatin

R E: Designation as Officer-in-Charge

In connection with my official travel to attend Sab-a Basin Board meeting at Tacloban, you are hereby designated Officer-in-Charge of Visayas State College of Agriculture tomorrow, October 22, 1986 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as College/Board Secretary.

M. R. Villanueva
M. R. VILLANUEVA
Officer-in-Charge

cc: OVPA
Budget
Acctg
COA
Records
File