

Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

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Office of the President

30 May 2014

MEMORANDUM NO. 195 Series of 2014

T O: Ms. Junnabeth S. Romero

R E: Designation as Head, Student Services Unit, VSU-Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Student Services Unit, VSU-Villaba Campus effective June 1, 2014 until May 31, 2015 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

cc:

Dr. Felipe Q. Albeos VSU-Villaba Campus

OVPI

JOSE L. BACUSMO

President

OVPAF

OVPPRG

OVPRE

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ODAHRD/PRPEO

ODF/Budget

COA

Accounting

Cash

Registrar

Records

File