



15 August 2019

**MEMORANDUM NO. 312**  
Series of 2019


**T O: Dr. Dilberto O. Ferraren**

**R E: Designation as Officer-in-Charge, Visayas State University**

In connection with my travel to Bali, Indonesia for an educational tour, you are hereby designated as Officer-in-Charge of the Visayas State University on October 10 to 14, 2019 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**EDGARDO E. TULIN**  
President

cc: OVPAF  
OVPI  
OVPPRGEA  
OVPRE  
OUS  
Deans  
Directors  
Accounting  
Cash  
COA  
IASO  
FMO/Budget  
ODAHRD/PRPEO  
Registrar  
Records   
File

**CONFORME:**

  
**DILBERTO O. FERRAREN**  
VP for Planning, Resource Generation  
and External Affairs

