

August 10, 1992

Memorandum No. 58
Series of 1992

TO: All Faculty Members
RE: Deduction of Leave Credits


This is to clarify the previous deduction of leave credits for faculty members on cumulative leave status who taught during summer.

Only 1.875 days were deducted every summer on the leave credits earned and not equivalent to the number of days on a particular summer session. The basis for this action is the approved minutes of the Executive Committee meeting on February 21, 1978, to wit:

"D. Honorarium for Summer Teaching

President Bernardo announced that starting this summer 1978 the faculty to teach will receive honorarium regardless of leave status. However, those on cumulative leave basis who will teach will not be entitled to leave credits during the duration of summer classes".

Please be guided accordingly.


MANUEL K. PALOMAR
Officer-in-Charge