

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

July 15, 1999

Memorandum No. 55
Series of 1999

T O: Ms. Milagrosa L. Gamotin *Gamotin*
Ms. Bonita Montes *-w 7/19* *7/19*
R E: Reconciliation of Records with Bavantel

Attached is a copy of the letter of Mr. Alejandro E. Billones, Jr. dated July 7, 1999 reminding ViSCA of its toll barring and temporary disconnection policy. He likewise emphasized that majority of ViSCA's telephone numbers exceeded the credit limit because of past due accounts which happened to be personal calls.

In view of this, you are hereby directed to do the necessary reconciliation with Bavantel in order to determine who should be required to pay these past due accounts.

Please submit your report not later than August 31, 1999.

SAMUEL S. GO
President *aka*