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Office of the President

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TO:

Dr. Jose Bacusmo

Dr. Roberto Guarte Dr. Lelita Gonzal

Dr. Ma. Juliet Ceniza

RE:

PPP Management Meeting

Please be informed of our Project Management Committee Meeting on the "Abaca Public-Private-Partnership (PPP) Project in the Philippines - Application of abaca fiber in the automotive industry" on April 22, 2004 (2:00pm) at the Office of the President. The following agenda are proposed for discussion:

- 1. Revised Plan of Operation
- 2. Revised Financial Plan
- 3. Hiring of Project Personnel
- 4. Issuance of Appointment to Project Management members, Project Component Leaders, Study Leaders, and personnel
- 5. Visit of Dr. Kienzle and others on April 28-29, 2004
- 6. Other Matters

Your presence is requested.

PACIENCIA P. MILAN
President