



13 February 3, 2017

MEMORANDUM NO. 134

Series of 2017

**T O: All Vice Presidents, College Deans, Directors & Office/Department Heads
Concerned**

R E: Attendance to the 5S Seminar

In preparation for the ISO certification of the College Engineering, a 5S seminar will be conducted on February 17, 2017 at the CCE (Ground Floor). Attached is the list of target participants to this seminar.

In this connection, all Vice Presidents, College Deans, Directors & Office/Department Heads Concerned are requested to allow the staff in the attached list to attend this important seminar relative to the university's desire for ISO certification. Please make sure that the concerned personnel are 100% off from their regular functions in their respective offices. Heads of units who are also participants to this seminar are likewise directed to designate an Officer-In-Charge for that day to ensure that no transaction will be brought to him/her for his action while attending the seminar.

For compliance.


EDGARDO E. TULIN
President

LIST OF PARTICIPANTS OF THE 5S TRAINING

NO.	NAME	OFFICE	SIGNATURE
1	Acilo, Virgilio C.	Records Office	
2	Ampac, Louella C.	ODF	
3	Antipaso, Connel D.	OP/OVPI	
4	Apale, Karina Immaculada B.	DC, Library	
5	Arradaza, Asuncion C.	Security Office	
6	Balbarino, Vivian V.	OUS	
7	Balbarino, Yolanda U.	DC, Cash Office	
8	Bantugan, Mario C.	GSD	
9	Cano, Lourdes B.	ODAHRD	
10	Castañeda, Marwen A.	USSO	
11	Co, Jocelyn T.	ODF	
12	Ecleo, Jessamine C.	DC, BAC	
13	Esguerra, Erlinda S.	Accounting Office	
14	Esguerra, Erly S.	DC, SPPMO	
15	Espinosa, Graciana M.	DC Records	
16	Flandez, Arlin B.	IASO	
17	Flores, Alicia M.	SPPMO	
18	Godoy, Anita G.	Budget Office	
19	Gravador, Merle N.	DC, PRPEO	
20	Guinocor, Rysan C.	Legal Office	
21	Gumaod, Celso	Security	
22	Jayme, Jenefer B.	Legal Office	
23	Larrosa, Josefina M.	DC, OP	
24	Gayanilo, Ma. Fe L.	DC, HRMDO	
25	Luna, Meriam M.	DC, USSO	
26	Manatad, Teresita G.	DC Budget	
27	Mercado, Clara P.	DC, Infirmary	
28	Miraflor, Ma. Roberta S.	DC, Finance/OVPAF	
29	Nuevo, Corazon U.	Cash Office	
30	Oraño, Pamela P.	DC, QAC	
31	Pagalan, Lilibeth V.	DC, OVPRGEA	
32	Pardales, Andreli D.	Library	
33	Patindol, Remberto A.	OVPAF	
34	Quiñanola, Teresita L.	PRPEO	
35	Ramos, Legario B.	IU	
36	Sevilla, Asteria A.	Records	
37	Tan, Aniceto D.	Registrar	
38	Torcino, Leonilo B.	COA	
39	Tudtud, Daniel M. Jr.	OUS	
40	Valenzona, Erlinda S.	DC, OVPI	
41	Valenzona, Mario Lilio P.	GSD	
42	Velasco, Eliezer L.	Registrar	
43	Villas, Norma O.	DC, Registrar	
44	Zafico, Josephine O.	VSU Hospital	

RESOURCE SPEAKER: DR. ROBERTO C. GUARTE