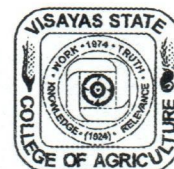


VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



7 June 2001

MEMORANDUM CIRCULAR NO. 45

Series of 2001

T O: All Concerned

**R E: Working Committees During the Team Building Workshop of Staff
Involved in the Preparation & Processing of Document Relative to
Procurement**

In order to ensure the success of this team-building workshop, the following committees are hereby created:

1. Over-all Coordinator

Dr. Nerelito Pascual	- Chairman
Ms. Lourdes Cano	- Member
Ms. Roberta Lemos	- Member
Ms. Teresita Quiñanola	- Member

2. Registration

Ms. Roberta Lemos	- Chairman
Ms. Rosela Bandalan	- Member
Ms. Alicia Flores	- Member

3. Facilitator

Ms. Asteria Sevilla	- Chairman
Ms. Ma. Fe Limsiaco	- Member
Ms. Felicisima Israel	- Member

4. Secretariat & Proceeding Preparation

Ms. Bernardita Bibera	- Chairman
Mr. Onofre Betonio, Jr.	- Member
Ms. Evelyn Bestil	- Member

5. Program & Certificates

Ms. Bibiana Balbarino	- Chairman
Ms. Elvira Gorre	- Member
Mr. Ronillo Cano	- Member

6. Venue & Training Hall (*paraphernalia, preparation & restoration*)

Mr. Edgardo Dequito	- Chairman
Mr. Carlito Silao	- Member
Mr. Prospero Bagarinao	- Member

7. Monoblocks & Table In-Charge

Mr. Manuelito Pala	- Chairman
Mr. Virgilio Flandez	- Member
Mr. Wilson Paterno Po	- Member

8. Transportation

Engr. Nestor Israel	- Chairman
Mr. Alex Bagarinao	- Member
Mr. Prisco Vidal	- Member

9. Snacks & Meals

Dr. Nelen Lambert	- Chairman
Ms. Vilma Olleras	- Member
All Guest House Staff	- Member

10. Fellowship Committee

Ms. Corazon Nuevo	- Chairman
Ms. Arlin Flandez	- Member
Ms. Thelma Apas	- Member

11. Steering Committee

Dr. Paciencia Milan	- Chairman
Dr. Nerelito Pascual	- Member
Prof. Jesusito Lim	- Member

Dr. Nerelito P. Pascual, the over-all coordinator is requested to immediately convene the committee chairmen and members in order to attain the objectives of this activity.


PACIENCIA P. MILAN
 President