

## Visayas State University

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Office of the President

23 July 2009

MEMORANDUM NO. 157 Series of 2009

T O: Dr. Othello B. Capuno

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Cebu City, you are hereby designated Officer-In-Charge of the Visayas State University today, July 24, 2009 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO

President

cc: OVPAA

**OVPAF** 

**OVPPRG** 

**OVPRE** 

OUS

Deans

**Directors** 

Personnel

Accounting

Cash

COA

ODF

ODA Budget

Records

File