



23 August 2022

**MEMORANDUM NO.** 637  
Series of 2022

**T O: All Concerned Faculty and Staff**


**R E: Task force for the Online AACCUP Accreditation (Level III) of the program Bachelor of Science in Nursing program in October 12 -14, 2022**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **Members** of the **Task Force** for the Online Accreditation (Level III) of the program Bachelor of Science in Nursing, effective May 1, 2022, until October 31, 2022 or unless sooner revoked or terminated by higher authorities.

I. PROGRAM AREA/TASK FORCE MEMBERS	RESPONSIBILITIES
<b>A. Program Incharge:</b>  Prof. Jesusa M. Magno	1. Oversee the preparation of the Narrative Profiles (NPs), Supporting Documents ( <i>based on the survey instruments for the programs</i> ), Compliance Reports ( <i>based on the findings and recommendations during the previous visit</i> ), and other documents needed for the accreditation of the BS in Nursing program; 2. Coordinate with ODQA for any concern related to the AACCUP accreditation of the BS in Nursing program. 3. Inform the ODQA regarding the program's readiness to submit documents for in-house evaluation;
<b>B. Mandatory Area Incharge</b>	1. Take charge in the preparation of the Narrative Profile of the assigned area
<b>Area 1 – Instruction</b>  Chairman: Jesusa M. Magno Members: Joel Rey U. Acob	2. Submit to ODQA (formerly QAC) e-copies of the Narrative Profiles and other needed documents during the designated deadlines.
<b>Area 2 - Extension</b>  Chairman: Cledelle Honey Lou D. Gapasin Members: Phoebe Lyn B. Calungsod	3. Upload documents in the Google Drive to be shared to the in-house evaluators and the AACCUP accreditors  4. Inform the ODQA regarding program's readiness to submit documents for evaluation

<b>C. Chosen Areas</b> <b>Area 3- Research</b>  Chairman: Dr. Janet Alexis A. De Los Santos Members: Dr. Michelle C. Tolibas	5. Serve as local counterparts of the AACUP accreditors  6. Attend follow up meetings called by the ODQA or OP
<b>Area 4- Licensure Examination</b>  Chairman: Prof. Devianne Jane E. Daiz Members: Prof. Raza Crecia L. Meneses	
<b>II. Compliance Report Taskforce</b>	
<b>Area I- VMGO</b> Chairman: Joel Rey U. Acob	1. Prepare the compliance report matrix and the supporting documents for the assigned Area  2. Submit to ODQA e-copies of the documents during the designated deadlines.  3. Upload documents in the Google Drive to be shared to the in-house evaluators and the AACUP accreditors  4. Inform the ODQA regarding the program's readiness to submit documents for evaluation
<b>Area II- Faculty</b> Chairman: Joel Rey U. Acob	
<b>Area III- Curriculum and Instruction</b> Chairman: Devianne Jane E. Daiz	
<b>Area IV- Support to Students</b> Chairman: Michelle C. Tolibas	
<b>Area V- Research</b> Chairman: Janet Alexis A. De Los Santos	
<b>Area VI- Extension and community Development</b> Chairman: Jesusa A. Magno Member: Ciedelle Honey Lou D. Gapasin	
<b>Area VII- Library</b> Chairman: Phoebe Lynn B. Calungsod	
<b>Area VIII- Physical Plant and Facilities</b> Chairman: Christian Baldonado	
<b>Area IX – Laboratories</b> Chairman: Christian Baldonado	
<b>Area X- Administration</b> Chairman: Joel Rey U. Acob	

For your guidance.

  
**EDGARDO E. TULIN**  
President