

August 5, 1999

MEMORANDUM NO. 63
Series of 1999

T O: Dr. Vicente A. Quiton
Dr. Remegio P. Mollaneda
Dr. Justiniano L. Seroy
Ms. Lourdes B. Cano

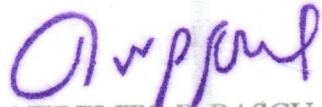
SUBJECT: Automatic Designation of Officers-in-Charge of the Visayas State College of Agriculture

In order to continue the smooth operation of the College in spite of absence of officials concerned, the following officers-in-charge of the College are hereby designated as follows:

1. Dr. Vicente Quiton everytime the undersigned is on official travel or on leave of absence
2. Dr. Remegio P. Mollaneda everytime during my absence and that of Dr. Vicente Quiton
3. Dr. Justiniano L. Seroy everytime during the absence of the undersigned, of Dr. Quiton and that of Dr. Mollaneda
4. Ms. Lourdes B. Cano when the undersigned, Dr. Quiton, Dr. Mollaneda and Dr. Seroy are absent.

This designation of officers-in-charge shall take effect immediately until revoked by the new College President.

Please be guided accordingly.


NERELITO P. PASCUAL
Officer-in-Charge

Cc: OVPAA
OVPA
OAA
FMO
COA

FMO
Accounting
HRMDO
Records
File