



11 August 2023

**MEMORANDUM NO. 809**  
Series of 2023

**T O: Ms. Chizka Mae M. Estallo**

**R E: Deployment to the Renewal Energy Research Center (RERC)**

As part of the continuing management innovations of the university, you are hereby relieved of your present assignment effective August 16, 2023, and will be deployed to the Renewal Energy Research Center (RERC).

Kindly report to Engr. Eldon P. de Padua, Director of RERC for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

  
**EDGARDO E. TULIN**  
President

cc: Dr. DLSTan  
Ms. HSVColis  
Mr. NFBello  
Engr. EPdPadua  
Accounting  
RERC  
HRMO/RSPPRO  
Records  
File