

OFFICE OF THE PRESIDENT

November 14, 1990

MEMORANDUM NO. 179
Series of 1990

T O: All Unit Heads

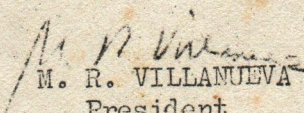
R E: Restoration of Offices, Classrooms and Surroundings

Please make an immediate assessments of your respective buildings, offices and surroundings and find a way to help in their restoration. I have instructed our GSO personnel to give priority to damages that may not necessarily match your own priorities, hence, you should exert efforts to attend to your needs giving consideration to our limited resources.

Classes should not be held in classrooms posing danger to the safety of students and teachers. On case to case basis, classes may be suspended for reason of safety. Request your students to assist in the rehabilitation work.

The GSO is already making assessments on the extent of damage. Please coordinate with them and assist in preparing the damage report.

Thank you.


M. R. VILLANUEVA
President