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Office of the President

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MEMORANDUM CIRCULAR NO. 38

Series of 2005

T O: All LSU Faculty, Staff and Students

R E: "Alay Linis"

In view of the coming 81st Anniversary Celebration on August 9 – 11, 2005, all Office Heads are requested to mobilize their staff and students to clean their **assigned areas** in the **afternoon of Friday, 29 July 2005**. LSU Alumni are requested to coordinate with Ms. Zenaida D. Gerona for the cleaning of Balay Alumni grounds and surroundings. It is expected that these areas shall be free from unwanted vegetation, structures and piles of debris and garbage before and after the anniversary.

Classes are shortened on the said date to enable students and faculty with classes to participate in said endeavor. The shortened schedule is as follows:

REGULAR TIME	SHORTENED TIME
Lecture	
7:00 - 8:00	7:00 - 7:30
8:00 - 9:00	7:30 - 8:00
9:00 - 10:00	8:00 - 8:30
10:00 - 11:00	8:30 - 9:00
11:00 - 12:00	9:00 - 9:30
12:00 - 1:00	9:30 - 10:00
1:00 - 2:00	10:00 - 10:30
2:00 - 3:00	10:30 - 11:00
3:00 - 4:00	11:00 - 11:30
4:00 - 5:00	11:30 - 12:00
Laboratory	
7:00 - 10:00	7:00 - 8:30
10:00 - 1:00	8:30 - 10:00
1:00 - 4:00	10:00 - 11:30

Likewise, all LSU campus residents are enjoined to do the same. Please include areas opposite/across your residence/units making sure that these are free of clutters, debris and unwanted/unsightly vegetation.

Dr. Jose M. Alkuino, Jr., VP for Administration and Finance is the Coordinator of this activity.

Your usual cooperation is enjoined for a clean and green LSU.


PACIENCIA P. MILAN
President

cc: Dr. Jose M. Alkuino, Jr.
Ms. Zenaida D. Gerona

**Area Assignment for "Alay Linis" (July 29, 2005, Friday Afternoon)
in preparation for the 81st Anniversary Celebration on August 9 – 11, 2005**

OFFICES	AREA OF RESPONSIBILITY
IHK	Around IHK including canals and road side of the building up to the corner going to DAS auxiliary building
COE, DDC, DBM, DOE, PP, MMDC	Around each building including canals and road sides on the western part up to the corner going to MMDC
ISRDS	Around ISRDS including canals and road sides on the western part up to the corner going to MMDC
DYAC	Around the transmitter area
DPM	Around DPM/greenhouses including canals and road sides at the back of DPM building from corner of ECOPARK up to the corner going to ITE office plus ECOPARK (upper)
DASS, DOH	Around each building including canals and road sides from spillway near pump house until DGRPB
DBS, DGRPB, FARM, PhilRootCrops, OVPRE, ODRD, ViCARP, NCRC, NARC	Around each building including canal and roads from Molave up to the corner going to DAS and canals and road sides from pump house (near Food Tech Bldg.) up to CEAI parking area
DFCS, DLABS, Library, VOU, Graduate School, OSA, COA	Around each building including canals and road sides at the back and front of OSA from corner of DFCS up to the corner going to Graduate School
DAS, CVM	Around the main and auxiliary buildings including canals and road side fronting the main building going down to ATEP Demo Farm
COF	Around COF and Nursery Building including canals and road side from the corner at the back of Admin. Building going down to pump house (right side going to pump house)
LSU-LHS, NSTP, HS Library, HS Admin	Around each building, Convention center, and beach area from Calbiga-a River up to Pavilion
Infirmary	Around Infirmary building including canals and road sides along Nangka Avenue from corner of Infirmary up to the highway
PPO, PO, LUPDU	Around each building, including garage, gasoline station, power house and canals and roadsides
Administration	Around Admin building including amphitheater and stage area and road sides
Security Force	LSU Mall from corner (ISRDS and DASS up to the beach area including waiting sheds and comfort rooms and road sides
ITE	Around ITE office and Marine Laboratory building
PCC	Around PCC buildings including road sides from the corner of LSU Gym going to PCC up to DAS auxiliary building
VFES	Around VFES building including road sides going to Utod Spillway
CAC, URC, Hostel, ATI-NTC, Guest House	Around each building and beach area fronting each building
DMPs, DCST, DAE, DPAC, DFST	Around each building including the stairway going up to DPAC and along the road going to the Admin
Dormitory/apartment/duplex/cottage occupants	Around each Dormitory/Apartment/Duplex/Cottage including road sides and canals