



17 February 2021

**MEMORANDUM NO. 76**  
Series of 2021

**T O: All Concerned**

**R E: Technical and Operations Committee for Online College Admission Test (CAT) and Screening in the New Normal Academic Year for 2021-2022**

You are hereby designated as part of the different committees in the administering of the online admission test and screening of students in the new normal for the academic year 2021 – 2022. Please refer below for the following compositions:

**UNIVERSITY ADMISSIONS COMMITTEE**

**Chairperson:** Dr. Nancy V. Dumaguing  
**Co-Chairperson:** Dr. Aleli A. Villocino  
**Members:** Dr. Roberto C. Guarte  
Dr. Norbert E. Milla  
Dr. Neil Moises V. Serifio  
Mr. Raymund M. Igcasama  
Dr. Suzette B. Lina  
Prof. Manolo B. Loreto Jr.

**INTEGRATED HIGH SCHOOL ADMISSIONS COMMITTEE**

**Chairperson:** Dr. Shalom Grace C. Sugano  
**Members:** Dr. Leo A. Mamolo  
Mr. Anthony P. Lambert  
Mr. Nelson H. Tejera  
Ms. Annie Famela B. Rodriguez  
Dr. Christy M. Desades

**Functions:**

1. To formulate and review policies on admission of all undergraduate and high school students.
2. To review the list of qualifiers for admission and endorses the same to the Office of the President for Approval.
3. To conduct periodic review of the admission process for undergraduate and high students and recommend to the VSU President any modification/revision as deemed necessary.
4. To address customer feedback from interested parties.

**TECHNICAL WORKING GROUP (TWG)**

**Chairperson:** Engr. Sean Villagonzalo  
**Co-chairperson:** Mr. Norman Villas  
**Members:** Dr. Magdalene Unajan

Prof. Elizabeth Mamasig  
Mr. Ulderico B. Alviola  
Mr. Jed Asaph D. Cortes  
UIMC IT Specialist  
ICTMC Computer Programmers

**Functions:**

1. To develop the computer program specific to the online College Admissions and Screening Test.
2. To coordinate with the Admissions Committee in developing the admissions procedures and guidelines.
3. To create the MOODLE classroom for online CAT and test/dry-run the functionality of the program.
4. To oversee the workflow of the program in coordination with the Admissions Committee and other departments/units/offices.

**SECRETARIAT**

**Chairperson:**

Mr. Kim Kenneth Roca

**Members:**

Ms. Shanette Joy Vivien Amador

Mr. Allen Glen Gil

Mr. Paul Vincent Fomia

Miss Windy Tuyan

Mr. Randy Canas

**Functions:**

1. Support the Admissions Committee in ensuring the smooth functioning of the online College Admission Test
2. Maintain effective retrieval of relevant documentation.
3. Communication and correspondence.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President