



# VISAYAS STATE UNIVERSITY

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*Office of the President*

5 May 2008

**Memorandum No.** 89  
Series of 2008

**TO: All Staff Concerned**

**RE: Revision of ViSCA Code**

Due to the conversion and renaming of our institution from ViSCA to Leyte State University and now Visayas State University, it would be apt to make necessary amendments, modifications and additions in our existing ViSCA Code. A committee was tasked to draft a new university code which will be named "VSU Code". Their draft output has been submitted to this Office for review and comments.

In this connection, this Office would like to ask your kind assistance to lead in reviewing and making improvements in a specific chapter or topic. All Chairpersons are requested to attend a meeting on May 14, 2008 (10:00am) at the Office of the President. Please list your team members for review during the meeting.

Section & Topic

Book I - General Provision

Title One - Government of the University

Title Two - Organization of Instruction,  
Research Extension

Title Three - Other Units & Offices

Title Four - Conditions of Employment

Title Five - Business and Financial Adm.

Book II - Academic Affairs

Book III - Student Affairs

Book IV - Staff Affairs

Chairperson (s)

Mr. Daniel M. Tudtud, Jr.

Dr. Oscar B. Posas

Dr. Othello B. Capuno

Dr. Manuel K. Palomar

Dr. Lourdes B. Cano &

Ms. Teresita L. Quiñanola

Dr. Roberto C. Guarte &

Ms. Norma V. Cala

Dr. Oscar B. Posas

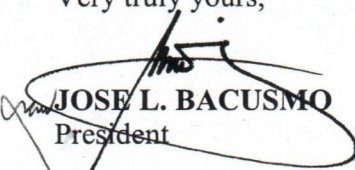
Prof. Manolo B. Loreto, Jr.

Dr. Lourdes B. Cano &

Ms. Teresita L. Quiñanola

Your utmost support to finish our University Code is highly appreciated. Thank you.

Very truly yours,

  
**JOSE L. BACUSMO**  
President