



March 9, 2018

Memo Circular No. 14
Series of 2018

**T O: All College Deans, Department/Unit Heads, Center/Institute
Directors, Professors/Instructors and Students**

**R E: 1. Midterm Examinations
2. Deadline for Dropping of Subjects for Second
Semester, SY 2016-2017**

The Midterm Examinations for 2nd Semester School Year 2017-2018 is scheduled on Mar. 12-17, 2018. In addition, the deadline for Dropping of Subjects with no grade of "5.0" is on Mar. 12, 2018. Accomplished application forms for dropping of subjects should be submitted to the Registrar's Office on or before the deadline.

Non-compliance with this policy would mean a grade of "5.0" for subjects dropped beyond the deadline. Department Heads are requested to disseminate this information to the professors, academic advisers and students.

For information and guidance.


BEATRIZ S. BELONIAS
Vice President for Instruction

VISION: A globally competitive university for science, technology and environmental conservation.
MISSION: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.