

Visayas State University

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Office of the President

26 January 2010

MEMORANDUM NO. 54 Series of 2010

T O: Dr. Roberta D. Lauzon - 🗲

R E: Designation as Head, Department of Food Science & Technology

By virtue of the authority vested in me by the VSU Board of Regents, you are here by designated Head, Department of Food Science and Technology effective February 1, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached \hbar the position subject to pertinent policies.

Please be guided accordingly.

JOSE L. BACUSMO President

CC:

OVPAA OVPAF OVPPRG OVPRE OUS Deans Directors ODF/Budget ODA **DFST** Cash IASO **HRMDO** Accounting COA Pacarda

Feli