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Office of the President

5 March 2014

MEMORANDUM NO. 63
Series of 2014

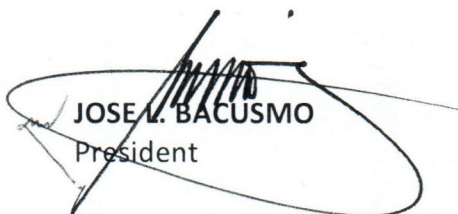
T O: All Concerned College Deans, Department Heads and Faculty
R E: On-the-Job Training of Students

It has come to the attention of this office that some of our students who were sent for On-the-Job Training locally or abroad had deficiencies in their academics.

In order to properly screen the students, the department/college concerned will do the preliminary screening and the list of students must be submitted to the Student Scholarship Committee who is tasked to do the final screening in collaboration with the Registrar's Office.

The Student Scholarship Committee should meet the concerned department heads in order to agree on the schedule of the preliminary and final screening dates.

For compliance.


JOSE L. BACUSMO
President

cc: OVPI
USSO
Registrar's Office
Records Div.
File