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Office of the President

4 July 2012

MEMORANDUM CIRCULAR NO. 37

Series of 2012

T O: All College Deans, Department/Unit Heads, Center/Institute Directors,
Faculty, Staff and Students

R E: 2012 Annual Academic Convocation

Please be informed that the Annual Academic Convocation will be on **July 10, 2012 at 3:00 p.m.** at the **University Gymnatorium**. Faculty, staff and students (all levels) are hereby enjoined to attend and listen to the State of the University Address (SUA) of the President. All regular classes will be shortened as follows:

	Regular Time	Shortened Time
Lecture	7:00 – 8:00	7:00 – 7:40
	8:00 – 9:00	7:40 – 8:20
	9:00 – 10:00	8:20 – 9:00
	10:00 – 11:00	9:00 – 9:40
	11:00 – 12:00	9:40 – 10:20
	<u>12:00 – 1:00</u>	<u>10:20 – 11:00</u>
	1:00 – 2:00	11:00 – 11:40
	2:00 – 3:00	11:40 – 12:20
	<u>3:00 – 4:00</u>	<u>12:20 – 1:00</u>
	4:00 – 5:00	1:00 – 1:40
	5:00 – 6:00	1:40 – 2:20
	6:00 – 7:00	2:20 – 3:00
	or	
	7:00 – 8:30	7:00 – 8:00
	8:30 – 10:00	8:00 – 9:00
	10:00 – 11:30	9:00 – 10:00
	<u>11:30 – 1:00</u>	<u>10:00 – 11:00</u>
	1:00 – 2:30	11:00 – 12:00
	<u>2:30 – 4:00</u>	<u>12:00 – 1:00</u>
	4:00 – 5:30	1:00 – 2:00
	5:30 – 7:00	2:00 – 3:00
Laboratory	7:00 – 10:00	7:00 – 9:00
	<u>10:00 – 1:00</u>	<u>9:00 – 11:00</u>
	<u>1:00 – 4:00</u>	<u>11:00 – 1:00</u>
	4:00 – 7:00	1:00 – 3:00

For information and guidance.


JOSE L. BACUSMO
President *etc* 7/4/12