



17 August 2016

MEMORANDUM NO. 210
Series of 2016

T O: Ms. Ian Jane V. Caminoc

**R E: Designation as Head, Office of Student Services and In-Charge Publication/
Information Office, VSU Tolosa Campus**

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean of VSU-Tolosa Campus, you are hereby designated Head, Office of Student Services and In-Charge Publication/Information Office, VSU Tolosa Campus effective immediately until December 31, 2016 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: VSU-Tolosa Campus
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