

## LEYTE STATE UNIVERSITY

## Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

## Office of the President

13 December 2004

**MEMORANDUM NO. 328** 

Series of 2004

T O:

Dr. Perfecto U. Bartolini

R E:

Designation as Head, Department of Community

**Development Education** 

By virtue of the authority vested in me by the LSU Board of Regents, you are hereby designated Head, Department of Community Development Education effective January 1, 2005 until December 31, 2006 or unless sooner terminated or revoked by higher authorities.

As Head, you are entitled to the privileges granted and responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

cc:

OVPAA

**OVPAF** 

**OVPRE** 

**OUS** 

**OSA** 

Registrar

College Deans

**HRMDO** 

ODF

Accounting

Budget

**ODA** 

**DCDE** 

Records

File