



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-335-2601

*Office of the President*

12 July 2004

## MEMORANDUM NO. 181

Series of 2004

**T O: Dr. Jose M. Alkuino, Jr.**




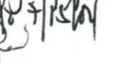

**R E: Designation as Officer-in-Charge, Leyte State University**

In connection with my travel to Manila and Germany, you are hereby designated Officer-in-Charge of the Leyte State University on July 14 - 25, 2004.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**  
President

cc:

Personnel   
Accounting   
Cash   
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File