



LEYTE STATE UNIVERSITY

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Office of the President

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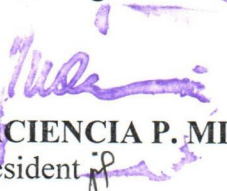
**T O: Dr. Jose M. Alkuino, Jr.
Dr. Nerelito P. Pascual
Dr. Lourdes B. Cano
Ms. Norma V. Cala
Ms. Erlinda S. Esguerra
Dr. Roberto C. Guarte
Dr. Rebecca M. Santiago**

R E: Ad Hoc Committee to Review & Revise IGP Guidelines

With Dr. Jose M. Alkuino, Jr. as Chairperson and the rest as members, please constitute yourselves into a committee to review and revise the policies and IGP guidelines especially on the portion pertaining to incentives.

Please submit your output on or before April 15, 2004.

Please be guided accordingly.


PACIENCIA P. MILAN
President