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STATE UNIVERSITY

**OFFICE OF THE  
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**MEMORANDUM CIRCULAR NO. 270**  
Series of 2024

**TO: Chancellors, College Deans, Department Heads and Faculty members**

**RE: Supplemental Memo to the Participation of Student-Athletes, Coaches, Officials and Working Committee Members during the 2024 Regional SCUAA Meet**

**FROM: DR. PROSE IVY G. YEPES**   
University President

**DATE: November 28, 2024**

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In relation to the **2024 Regional SCUAA Meet**, scheduled for **December 8-13, 2024**, at **North West Samar State University (NWSSU) in Calbayog City, Samar**, all instructors and professors are requested to excuse the student-athletes from their classes and/or examination starting **December 6 (departure from VSU) until December 13, 2024**.

Furthermore, all concerned faculty members are directed to make the necessary adjustments to their schedules, particularly with regard to exams, thesis defenses, and other academic activities, to ensure that the student-athletes can fully focus on their participation in the competition without academic conflicts.

For your guidance and compliance.

**OFFICE OF THE PRESIDENT**

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