



19 December 2023

MEMORANDUM NO. 996
Series of 2023

T O: Ms. Jocelyn T. Co

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on December 11, 12, 13, 14 & 15, 2023.

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.


DANIEL LESLIE S. TAN
OIC President

cc: RSPPRO
Records
File